

**Heard County Water Authority
Board Meeting Minutes
March 25, 2019**

The Heard County Water Authority Board met in regular session on Monday March 25, 2019 at 5:00p.m. The following members were present: James Ray Gosdin, Sr., Patty Jiles, Loy Howard, Tommie McKeever and Alvin Ginn.

Chairman Gosdin called the meeting to order. Alvin Ginn gave the invocation and led the Pledge of Allegiance.

Recognition of Guests: Chairman Gosdin welcomed Chris Walker of J. Smith Lanier

Approve Agenda: On motion and second (Howard, McKeever) a unanimous vote was made to approve the agenda.

Approve Minutes: On motion and second (Jiles, Ginn) a unanimous vote was made to approve the minutes for February 2019.

New Business:

Grass-Cutting Bids: Director Laurie Cook opened and presented the grass-cutting bids to the Board. The one bid submitted was from Adam's Lawn Care. All required paperwork (business license, liability insurance, commercial pesticide contractor license, etc.) The bid is for April 1, 2019 thru October 31, 2019 and is \$1200.00 per month. Alvin Ginn suggested advertising the bid opening earlier in the future.

On motion and second (Ginn, McKeever) a unanimous vote was made to accept the bid from Adam's Lawn Care.

Insurance Renewal: Chris Walker of J. Smith Lanier proposed the insurance renewal that will take effect May 1, 2019. The cyber security liability insurance is the same as last year. Property Insurance increased. Worker's Comp Insurance increased due to raises in employee pay. General Liability insurance decreased.

On motion and second (Howard, McKeever) a unanimous vote was made to accept the proposal from J. Smith Lanier.

Old Business:

CDBG Update: Director Laurie Cook discussed some developments at the public housing apartments at 900 South River Road. While the crew was working to install new water lines from our new main line to the existing meters, they found a lack of backflow preventers and problems with some pressure regulators. These issues have been addressed and all are being corrected.

Reports:

- 1.) **Administration:** Michelle Robinson, CPA, presented the financial statement for February 2019.
*Total Revenue: \$218,535.92
*Expenses: \$176,423.75
*Income: \$42,112.17

- 2.) **Distribution:** Michael McClain presented for Distribution:

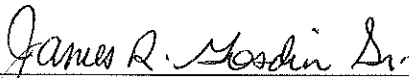
Services: 0
Leaks: 18
Main Breaks: 2
Main Leaks: 0
Locates: 31
Work Orders: 119
Turn Offs: 66
Data Log: 19
DOT Permits: 0

- 3.) **WTP-** Bryant Snyder reported normal operations and no violations for February 2019. Safety Meeting was held for the department. General safety awareness was discussed. The Water Plant has also been nominated for a second Platinum Award.
- 4.) **WWTP-** Darrell Brice reported normal operations and no violations for February 2019. Safety meeting was held on safety data sheets.

Executive Session: On motion and second (McKeever, Jiles) a unanimous vote was made to enter Executive Session to discuss potential litigation and real estate.

Return to Open Session: On motion and second (Jiles, McKeever) a unanimous vote was made to return to open session. No action was taken in the executive session.

Adjourn: On motion and second (Ginn, McKeever) a unanimous vote was made to adjourn.



James Ray Gosdin, Sr., Chairman

4-29-19

Date

**EXECUTIVE SESSION MINUTES
OF THE WATER AUTHORITY OF
HEARD COUNTY, GEORGIA
March 25, 2019**

An Executive Session of the Heard County Water Authority was held March 25, 2019 in which the following members were present: James Ray Gosdin, Patty Jiles, Alvin Ginn, Tommie McKeever, and Loy Howard.

Also present was: Jerry Ann Conner and Laurie Cook

The following matters were discussed in executive session:

- Consultation with legal counsel pertaining to pending or potential litigation pursuant to O.C.G.A. § 50-14-2(1).
- Authorize the settlement of any matter which may be properly discussed in executive session in accordance with Paragraph (1) of Code Section 50-14-2 (attorney/client privilege) (O.C.G.A. § 50-14-3(b)(1)(A))
- Authorize negotiations to purchase, dispose of, or lease property (O.C.G.A. § 50-14-3(b)(1)(B)).
- Authorize the ordering of an appraisal related to the acquisition or disposal of real estate (O.C.G.A. § 50-14-3(b)(1)(C))
- Enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote (O.C.G.A. § 50-14-3(b)(1)(D))
- Enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent vote (O.C.G.A. § 50-14-3(b)(1)(E)).
- Discussions or deliberations upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee (O.C.G.A. § 50-14-3(b)(2)).

Upon motion of Jiles, seconded by McKeever and unanimously passed, the Heard County Water Authority closed the Executive Session and returned to an open meeting.

AFFIDAVIT

Personally before the undersigned officer, duly authorized to administer oaths, appeared James Ray Gosdin, Chairman of the Heard County Water Authority, who, having been duly sworn, states that the subject matter of the closed portion of the meeting of March 25, 2019, was devoted to matters within the exceptions to the Open and Public Meetings law.

James R. Gosdin Sr
Chair, Heard County Water Authority

Signed, sealed and delivered on the
29th day of April, 2019,
in the presence of:

Shelly Sockwell
Notary Public

