

**Heard County Water Authority  
Board Meeting Minutes  
June 25, 2018**

The Heard County Water Authority Board met in regular session on Monday June 25, 2018 at 5:00 p.m. The following members were present: James Ray Gosdin, Sr., Loy Howard, Tommie McKeever and Patty Jiles.

Chairman Gosdin called the meeting to order. Chairman Gosdin gave the invocation and led the Pledge of Allegiance.

**Guests-**Kathy Knowles with the Heard County Development Authority

**Approve Agenda** – On motion and second (Jiles, Howard) a unanimous vote was made to approve the agenda.

**Approve Minutes:** On motion and second (Howard, Jiles) a unanimous vote was made to approve the minutes for May 2018.

**New Business:**

**Revised Personnel Policy-** Director Laurie Cook proposed changing the Personnel Policy on cell phone use while driving to be in compliance with the new State law or Hands-Free GA Act, known as HB 673. She also revised the company's policy on internet use.

On motion and second (Howard, McKeever) a unanimous vote was made to approve the Personnel Policy revisions.

**Distribution Truck Ford F-450-** Director Cook discussed the ongoing issues with the Crew Truck for the Distribution Department and all the repairs HCWA has paid for in the past. It is currently out of commission and needs more major and costly repairs. The crew is currently using the dump truck to haul heavy equipment. She would like to repair and sell the truck to help pay for a new truck. Director Cook also presented several quotes for a new truck of the same model but with a different engine. The Board and Director Cook discussed the pros and cons of each truck and quote. Loy Howard stated he would like to get the specs on what we need and speak to one of his contacts to see what kind of offer can be made for HCWA to buy a new Crew Truck.

On motion and second (Howard, McKeever) a unanimous vote was made to allow Director Cook to have the old Ford F-450 repaired and sell it.

**Old Business:**

**WTP Project Update** - Director Laurie Cook advised she will attend the Heard County Board of Commissioners Meeting with Chad Sipe from Carter & Sloope on June 26, 2018. She will be seeking a letter of support from the County BOC to back the GEFA loan for the WTP Upgrade project. She will also bring up the option of increasing the production capacity at the Water Plant and share a copy of the concept plans. James Ray Gosdin, Chairman, will also attend the meeting. Requesting a called meeting

between the HCWA Board and the Board of Commissioners was suggested to allow discussions to be more focused on this project.

**Reports:**

**1.) Administration-** Michelle Robinson reviewed the financial statement.

\*Revenue will be on track and HCWA will be about \$200,000.00 below budget in expenses for the fiscal year.

\*Net Income was \$20,490.90 for May 2018

\*CDs may be renewed for 1 year and the interest rate raised from .18% to 2.05%.

**2.) Distribution-** Michael McClain reported for Distribution:

Services: 6  
Leaks: 18  
Main Breaks: 1  
Main Leaks: 0  
Locates: 10  
Work Orders: 64  
Turn Offs: 35  
Data Logs: 3  
DOT Permits: 0

Safety Meeting was held. Discussion held about faulty Fire Hydrants and steps to be taken for repairs and funding.

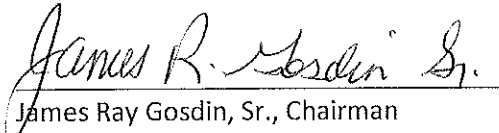
**3.) WTP-** Bryant Snyder reported normal operations and no violations for April. Safety Meeting was held for May. Unaccounted water has dropped to 29% with Bryant using other factors from Distribution (flushing and Tank Maintenance) in his calculations.

**4.) WWTP-** Bryant Snyder reported in Darrell Brice's absence normal operations and no violations for May. Safety Meeting was held.

**Executive Session:** On motion and second (Howard, McKeever) a unanimous vote was made to enter Executive Session to discuss Personnel.

On motion and second (Jiles, McKeever) a unanimous vote was made to return to Open Session. On motion and second (Howard, Jiles) a unanimous vote was made to adjust the Executive Director's salary.

**Adjourn:** On motion and second (Howard, McKeever) a unanimous vote was made to adjourn.

  
James Ray Gosdin, Sr., Chairman

7-30-18  
Date

**EXECUTIVE SESSION MINUTES  
OF THE WATER AUTHORITY OF  
HEARD COUNTY, GEORGIA  
June 25, 2018**

An Executive Session of the Heard County Water Authority was held June 25, 2018 at which the following members were present: James Ray Gosdin, Patty Jiles, Loy Howard, and Tommie McKeever.

Also present was: Jerry Ann Conner and Laurie Cook

The following matters were discussed in executive session:

- \_\_\_\_\_ Consultation with legal counsel pertaining to pending or potential litigation pursuant to O.C.G.A. § 50-14-2(1).
  
- \_\_\_\_\_ Authorize the settlement of any matter which may be properly discussed in executive session in accordance with Paragraph (1) of Code Section 50-14-2 (attorney/client privilege) (O.C.G.A. § 50-14-3(b)(1)(A))
  
- \_\_\_\_\_ Authorize negotiations to purchase, dispose of, or lease property (O.C.G.A. § 50-14-3(b)(1)(B)).
  
- \_\_\_\_\_ Authorize the ordering of an appraisal related to the acquisition or disposal of real estate (O.C.G.A. § 50-14-3(b)(1)(C))
  
- \_\_\_\_\_ Enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote (O.C.G.A. § 50-14-3(b)(1)(D))
  
- \_\_\_\_\_ Enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent vote (O.C.G.A. § 50-14-3(b)(1)(E)).
  
- X   Discussions or deliberations upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee (O.C.G.A. § 50-14-3(b)(2)).

Upon motion of Jiles, seconded by McKeever and unanimously passed, the Heard County Water Authority closed the Executive Session and returned to an open meeting.

AFFIDAVIT

Personally before the undersigned officer, duly authorized to administer oaths, appeared James Ray Gosdin, Chairman of the Heard County Water Authority, who, having been duly sworn, states that the subject matter of the closed portion of the meeting of June 25, 2018, was devoted to matters within the exceptions to the Open and Public Meetings law.

James R. Gosdin Sr.  
Chair, Heard County Water Authority

Signed, sealed and delivered on the  
3<sup>rd</sup> day of July, 2018,  
in the presence of:

Shelly Sockwell  
Notary Public

