

**Heard County Water Authority
Board Meeting Minutes
January 23, 2023**

The Heard County Water Authority Board met in regular session on January 23, 2023, at 5:00 p.m. The following members were present: James Ray Gosdin, Sr., Alvin Ginn, Loy Howard, and Shane Cammon .

Chairman Gosdin called the meeting to order. Alvin Ginn gave the invocation and led the Pledge of Allegiance.

Recognition of Guests: Commissioner David Walls, City Council Member Dianne Dunlap, Lawrence Lipford, and Phyllis Woodson

Approve Agenda: On motion and second (Ginn, Cammon) a unanimous vote was made to approve the agenda.

Approve Minutes: On motion and second (Cammon, Howard) a unanimous vote was made to approve the minutes for November 2022.

Public Comments: Lawrence Lipford addressed the board with concerns about the water at his home on Newnan Street. He had heard of neighbor's complaints about dirty water and then decided to take samples to HCWA water plant to be tested. He presented the findings and had concerns about the water. He felt like flushing the lines in the area would remedy the situation. Lipford offered to flush the lines for HCWA since he was a former employee of HCWA and felt he was qualified to do so. The Board appreciated his willingness to help but assured him that the Executive Director, Laurie Cook would look in to this and make sure the situation was resolved. No formal complaints had been made to the HCWA office. HCWA was unaware of the problem.

Dianne Dunlap also expressed concerns as some of the residents of Newnan Street had complained to her about dirty water. She advised them to reach out to Board member, Shane Cammon. Cammon stated that he had not received any calls from Newnan Street residents.

New Business:

Proposed Board Meeting Dates for 2023: Director Cook presented the proposed dates for 2023 Board Meetings. On motion and second (Cammon, Howard) a unanimous vote was made to adopt the 2023 Board Meeting dates.

DOT Project on Hwy 34: Director Cook addressed the board concerning a project that the DOT is working on to make improvements to two bridges on HWY 34. Emails about this project were first sent to Michael McClain in 2018 and Joe Jones in 2022. The DOT claimed that they had sent emails to Director Cook concerning the project. Director Cook did not receive any emails about this and discovered that DOT did not have her correct email address. DOT is requiring HCWA to move a portion of our existing sewer and water lines in order to do the improvements. Funding is the issue at this point, because Director Cook was not contacted by DOT. If she had gotten the emails, a letter, or a phone call, assistance with the funding would have been pursued, but Director Cook was unaware until January 20,

2023. The Board suggested that Director Cook contact an individual that may be able to help with this issue.

Old Business:

HR Policy Adjustments: Beth Cantrell presented the policy adjustments that were approved at the last board meeting. The Board suggested that we make an additional change to the policy to include Step-Parents as an immediate family member. On motion and second (Ginn, Cammon) a unanimous vote was made to add Step-Parents as an immediate family member. The other adjustments made to the policy were reviewed. On motion and second (Ginn, Cammon) a unanimous vote was made to approve the adjustment to the HCWA Policy.

Audit Update: Director Cook gave an update on the Audit. The Audit is complete, and no problems were found. The Auditor will attend the next board meeting to go over the Audit Report.

Reports:

1.) **Administration:** Beth Cantrell, Lead Operations Specialist, presented the financial statement for November, 2022 & December, 2022.

NOVEMBER 2022

*Income: \$251,230.31

*Expenses: \$183,405.44

*Net Income: \$67,824.87

*Net Income with Depreciation and other Expenses: \$5,080.30

DECEMBER 2022

*Income: \$221,374.84

*Expenses: \$244,082.65

*Net Income: <\$22,707.81>

*Net Income with Depreciation and other Expenses: \$<93,384.99>

2.) **Distribution:** Joe Jones, Distribution Superintendent, presented Distribution reports for November & December 2022

November 2022

Services: 6

Leaks: 19

Main Breaks: 0

Valve Maint: 0

Meter Pump Testing: 4

Locates: 155

Work Orders: 75

Turn Offs: 48

Data Log: 2

Meter Chg. Outs: 5

DOT Permits: 1

December 2022


Services: 7
Leaks: 17
Main Breaks: 2
Valve Maint: 0
Meter Pump Testing: 7
Locates: 178
Work Orders: 87
Turn Offs: 68
Data Log: 1
Meter Chg. Outs: 4
DOT Permits: 1

- 3.) **WTP:** Bryant Snyder, WTP Manager, presented the Water Treatment Plant reports for November & December 2022. No violations for either month. The week of Christmas WTP saw a spike in demand with the freezing weather. Bryant thanked Distribution and WTP operators for their dedication and response during this event. The water system was in critical condition for 3 days. Water was purchased from Carroll and Coweta County to provide water to parts of the system that were in critical condition. The freezing event was difficult for multiple water suppliers in the West Georgia area.
- 4.) **WWTP:** Darrell Brice, WWTP Manager presented the WWTP reports for November & December 2022. No violations in either month.


Executive Session: On motion and second (Howard, Cammon) a unanimous vote was made to enter executive session at 5:49 pm.

Return to Open Session: On motion and second (Cammon, Howard) a unanimous vote was made to close the Executive Session. On motion and second (Howard, Cammon) a unanimous vote was made to adjust the Executive Director's salary.

Adjourn: On motion and second (Howard, Cammon) a unanimous vote was made at 6:35 pm to adjourn the meeting.



James Ray Gosdin, Sr., Chairman



Date