



## Heard County Water Authority

### JOB DESCRIPTION

#### **POSITION: DISTRIBUTION CREW MEMBER**

Install, repair, and maintain water lines. Operate heavy equipment, such as a track hoe, farm tractor, and rotary cutter machine (ex. Bush Hog), and lift heavy objects weighing more than fifty (50) pounds. Install and maintain sewer lines, perform locates of water and sewer lines, conduct turn-offs of water service, install water meters, and respond to customer service calls. Work requires working outdoors in all seasons, including rainy weather. Participate in an on-call rotation for nights and weekend responses. Complete on-call logs for documentation of work performed. Wear appropriate uniforms and present one's self in a neat and professional demeanor while on duty, including wearing protective clothing items as demanded by job. An example of protective clothing is boots, and no open toe shoes.

Employee will be required to attend training and obtain a Water Distribution license, and possibly a CDL, and a Wastewater Collections System license. Additionally:

- Maintains a valid Driver's License and drives HCWA vehicle.
- Performs all necessary tasks and duties to support the success of the HCWA.
- Makes Executive Director and Superintendent aware of any problems that may keep employee from successfully performing job duties.