

**Heard County Water Authority
Board Meeting Minutes
December 18, 2023**

The Heard County Water Authority Board met in regular session on December 18, 2023, at 5:00 p.m. The following members were present: James Ray Gosdin, Rick Jones, Shane Cammon, Lynda Tucker, and Loy Howard.

Chairman Gosdin called the meeting to order. Shane Cammon gave the invocation and led the Pledge of Allegiance.

Approve Agenda: Director Cook asked that the agenda be amended to include Tax Specialist of Georgia to old business. On motion and second (Cammon, Jones) a unanimous vote was made to amend the agenda.

Approve Regular Minutes: On motion and second (Jones, Tucker) a unanimous vote was made to approve the regular and executive minutes for November 2023.

New Business:

Board Meeting Dates for 2024: Director Cook presented the proposed 2024 board meeting dates. On motion and second, (Cammon, Tucker) a unanimous vote was made to approve the 2024 meeting dates.

WTP Generator Issues: Director Cook informed the board of the issues HCWA was having with the WTP Generator. The control panel on the generator is no longer working. The replacement panel will not be available for several months. Director Cook is looking into other possible options. Cook let the board know that she had contacted Commissioner Boone to let him know about the generator issues.

WWTP Control Quote: Director Cook presented a quote for the repair of the WWTP Control. It has an outdated program panel. On motion and second, (Jones, Cammon) a unanimous decision was made to have Director Cook look for better pricing and authorize Cook to spend up to \$30,000 for the repair as she deems appropriate.

GEFA Loan Agreement for LSLI: Director Cook informed the Board that GEFA has approved a loan with 100% forgiveness to help fund the mandatory Lead Service Line Inventory. The funds can only be used in the parameters the GEFA sets forth for what qualifies for the LSLI. On motion and second, (Howard, Jones) a unanimous decision was made to move forward with accepting the GEFA Loan.

Old Business:

Security Gates for WTP & WWTP: Director Cook presented quotes for the installation of security gates for the WTP and WWTP. After discussion, a motion was made (Howard, Cammon) and approved unanimously to accept the security gate proposals from Quality Custom Gates. Next, a motion was made (Jones, Howard) and approved unanimously to accept the proposal from Binkley Electrical Services Inc. to work on the security gates project.

Reports:

1.) **Administration:** Beth Cantrell, Lead Operations Specialist, presented the financial statement for November, 2023.

November 2023

*Income: \$259,057.13

*Expenses: \$252,541.46

*Net Income: \$6,515.67

*Net Income with Depreciation, Capital Expenses and other Expenses: \$<54,466.37>

2.) **Distribution:** Darrell Brice, Interim Distribution Superintendent, presented the distribution report for November, 2023.

November 2023

New Installs: 12

Leaks: 22

Main Breaks: 1

Valve Maint:0

Meter Pump Testing: 0

Locates: 201

Work Orders: 70

N/Pay Cut-Offs: 36

Data Log: 2

Meter Chg. Outs: 19

DOT Permits: 0

3.) **WTP:** Matthew Dean, WTP Manager, presented the WTP report for November, 2023. Plant Operations : Normal operations and no violations for the month.

4.) **WWTP:** Darrell Brice, WWTP Manager, presented the WWTP report for November, 2023. Normal operations and no violations this month.

Adjourn: On motion and second (Howard, Cammon) a unanimous vote was made at 6:20 pm to adjourn the meeting.



Loy Howard, Vice-Chairman



Date