

**Heard County Water Authority  
Board Meeting Minutes  
December 17, 2018**

The Heard County Water Authority Board met in regular session on Monday December 17, 2018 at 5:00p.m. The following members were present: James Ray Gosdin, Sr., Patty Jiles, Loy Howard, Tommie McKeever and Alvin Ginn.

Chairman Gosdin called the meeting to order. Chairman Gosdin gave the invocation and led the Pledge of Allegiance.

**Recognition of Guests:** Chairman Gosdin welcomed Will Geer and Taylor Lee. Chad Sipe of Carter & Sloope arrived shortly after meeting began.

**Approve Agenda:** On motion and second (Ginn, Jiles) a unanimous vote was made to approve the agenda.

**Approve Minutes:** On motion and second (Ginn, Jiles) a unanimous vote was made to approve the minutes for November 2018.

**Public Comments:**

Taylor Lee addressed the board about an extremely large leak at a property that he rents out. He explained that his tenants were struggling to pay the bill for this leak. He asked that the board forgive the leak amount. Board listened and told Mr. Lee that it would be discussed and that a letter would be sent to him letting him know the decision. Executive Director Cook explained to the board that the standard adjustment was made to this account and that the customer had made payment arrangements on the balance of the bill.

**New Business:**

**Schedule of 2019 Board Meetings:** The proposed schedule was reviewed and revisions were made for November and December.

On motion and second (Jiles, McKeever) a unanimous vote was made to approve revised 2019 schedule.

**Construction Easement for Sewer Line Relocation:** Executive Director Cook informed the board that a temporary construction easement was needed on South River Road for property that belonged to Thomas Miller. The project needs an additional 10 foot wide strip of land in addition to the 30' setback. The Board recommended offering Thomas Miller \$500.00 for the temporary easement for the sewer project construction.

On motion and second (Howard, Ginn) a 4 to 1 vote was made to approve offering \$500.00 to Thomas Miller to obtain a temporary construction easement. Tommie McKeever abstained from voting on this matter.

**Old Business:**

**Audit:** Will Geer, CPA of Geer & Associates, went over the audit findings and answered the Board's questions concerning the audit.

**GEFA Loan Update:** Executive Director Cook announced that the GEFA loan packet will be approved by the GEFA Board on January 28, 2019. Chad Sipe explained that the loan packet allows for a 6 month time frame to review it. When the approval letter from GEFA arrives, SPLOST money needs to be in place before loan documents are signed.

**Reports:**

**1.) Administration:** Michelle Robinson, CPA, reported financial statements.

\*Total Revenue: \$240,695.90

\*Net Ordinary Income: \$71,683.27

**2.) Distribution:** Michael McClain reported for Distribution:

Services: 1  
Leaks: 19  
Main Breaks: 2  
Main Leaks: 1  
Locates: 27  
Work Orders: 89  
Turn Offs: 46  
Data Log: 13  
DOT Permits: 1

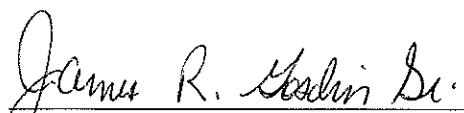
**3.) WTP-** Bryant Snyder reported normal operations and no violations for November. A general safety meeting was held for his department.

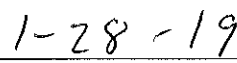
**4.) WWTP** Darrell Brice reported normal operations and no violations for November.

**Executive Session:** On motion and second ( Ginn, McKeever) a unanimous vote was made to enter Executive Session to discuss potential litigation.

On motion and second (Howard, Jiles) a unanimous vote was made to return to Open Session. No action was taken in Executive Session.

**Adjourn:** On motion and second (Ginn, Howard) a unanimous vote was made to adjourn at 6:43 pm.

  
James Ray Gosdin, Sr., Chairman

  
Date